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## CONSERVATION COMMISSION MEETING NOTICE/AGENDA

### THURSDAY, FEBRUARY 17, 2022 – at 6:30 p.m.

This meeting will be conducted under S. 2475, *An act relative to extending certain COVID-19 measures adopted during the state of emergency*, signed on June 16, 2021.

Public comment can be made by emailing your comment to [conservation@amesburyma.gov](mailto:conservation@amesburyma.gov). Your comment will be read aloud at the appropriate time in the agenda and entered into the public record. Please begin your comment with PUBLIC COMMENT if you would like it to be read aloud.

Members of the public may dial in to GOTOMEETING at: [+1 \(646\) 749-3122](tel:+16467493122) Access Code: 676-987-581

Copies of agenda items can be found online at <https://www.amesburyma.gov/conservation-commission>.

1. Election of Chair & Vice Chair
2. East End Smart Growth Zone Working Group
3. Community Garden Proposed Changes – Season 2022
  - a) Income/expense/profit-loss
  - b) Plots rented
  - c) Proposed change in plot sizes
  - d) Increase plot pricing
  - e) Rules and Procedures
  - f) Injury waiver
4. "Care & Custody" inventory; management plan (?)
  - a) funding discussion (review "53G" rules adopted August 2, 2021)
  - b) Request for City budget appropriation
  - c) Application fee proposal?
5. Peer review practices
  - a) Procurement / contracts
  - b) OCED Director request for rules/procedures that can be shared with applicants (see next agenda item)
  - c) Mayor's request for fewer peer reviews, less environmental monitoring (October 2021 meeting)
  - d) Historical data (*remember, in Nov or Dec we asked John to compile some more data for us*)
  - e) Recent experiences allowing applicant's engineer to serve as environmental monitor
6. Commission policies & procedures:
  - a) Amesbury Wetlands Ordinance (July, 2008):  
[https://www.amesburyma.gov/sites/g/files/vyhlf6891/f/file/file/wetlands\\_ordinance\\_7.29.08.pdf](https://www.amesburyma.gov/sites/g/files/vyhlf6891/f/file/file/wetlands_ordinance_7.29.08.pdf)
  - b) Amesbury Wetland Regulations (revised June, 2012):  
[https://www.amesburyma.gov/sites/g/files/vyhlf6891/f/file/file/amesbury\\_wetland\\_regulations\\_as\\_voted\\_june\\_20\\_2012.pdf](https://www.amesburyma.gov/sites/g/files/vyhlf6891/f/file/file/amesbury_wetland_regulations_as_voted_june_20_2012.pdf)
  - c) Agenda policy: [https://www.amesburyma.gov/sites/g/files/vyhlf6891/f/pages/concom\\_agenda\\_policy.pdf](https://www.amesburyma.gov/sites/g/files/vyhlf6891/f/pages/concom_agenda_policy.pdf)
  - d) Appeals: [https://www.amesburyma.gov/sites/g/files/vyhlf6891/f/pages/appeal\\_process\\_fact\\_sheet.pdf](https://www.amesburyma.gov/sites/g/files/vyhlf6891/f/pages/appeal_process_fact_sheet.pdf)
  - e) Open Meeting Complaints: <https://www.mass.gov/doc/open-meeting-law-complaint-form/download#:~:text=If%20you%20have%20questions%20concerning,%40state.ma.us.>
  - f) Con Comm Act (MGL): <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleVII/Chapter40/Section8C>
  - g) DRAFT "Rules & Regulations" by OCED: [https://docs.google.com/document/d/1JvON7niGaW\\_ZfldMezvld1rAaG06aOWT/edit?usp=sharing&ouid=109755126689287223216&rtpof=true&sd=true](https://docs.google.com/document/d/1JvON7niGaW_ZfldMezvld1rAaG06aOWT/edit?usp=sharing&ouid=109755126689287223216&rtpof=true&sd=true)
  - 1) Sample planning board peer review regulations: <https://docs.google.com/document/d/1GnGZTKGK3jSSSv4KqQ8Ax12TN-O2sBHy/edit?usp=sharing&ouid=109755126689287223216&rtpof=true&sd=true>

h) "53G" rules (adopted August 2, 2021):

[https://www.amesburyma.gov/sites/g/files/vyhlf6891/f/pages/peer\\_review\\_process\\_overview\\_-\\_final\\_0.pdf](https://www.amesburyma.gov/sites/g/files/vyhlf6891/f/pages/peer_review_process_overview_-_final_0.pdf)

7. Staff performance review

a) City past practices: the City has no consistent annual review practices

1) The Amesbury Personnel Policies and Procedure Ordinance, revised by Mayor Gove in 2020, refers to "regular performance evaluations," however:

2) Neither the ordinance nor any publicly accessible city administrative policy outlines any evaluation process or criteria for employee evaluation

b) Commission authority and responsibility

1) The Con Comm Act authorizes Commissions to "appoint a director, clerks, consultants and other employees...."

8. \_\_\_\_\_

9. \_\_\_\_\_

*Chairman notes that tonight's meeting is being recorded by Comcast; this legal step has been taken but does not act as the official record. The written meeting minutes by the Recording Secretary is the official record. Anyone may record at the meetings but must be approved by the Commission ahead of time and a copy must be provided before leaving the building.*